

**Planning Board Minutes
January 9, 2020**

A regular meeting of the Planning Board was called to order on January 9, 2020 at 7:00 p.m. by Chairman Thomas Bettencourt. The meeting was held at City Hall, 24 Lowell Street, Peabody MA in the Lower Level Conference Room. In attendance were Planning Board members: Mr. Thomas Bettencourt, Mr. John Ford, Mr. John Franciose, Mr. Joseph Gagnon, Mr. Matthew Genzale, Dr. Judith Otto and Mr. Roy Simoes. Also present: Mr. Andrew Levin, City Planner.

- A. **Approval of Minutes:** **Planning Board:** Mr. John Ford. **Motion:** MOVE to accept the Minutes of the regular Planning Board meeting on December 4, 2019. **Seconded by:** Dr. Judith Otto. **Motion Carried:** Unanimous. (7 – 0).

B. **ANR/Land Court:**

1. **280 Washington Street:** (continued from meeting of December 4, 2019).

Atty. John Keilty for the applicant, Mr. Innis.

Planning Board: Mr. John Ford. **Motion:** MOVE TO approve an ANR plan for 280 Washington Street (Map 093-001A), A & W Realty Trust II & R & S Realty Trust II, prepared by Civil Environmental Consultants, 8 Oak Street Peabody MA dated October 7, 2019, that combines Parcel C, 4,131± sf with Parcel A, 8,365 ± sf, to form one contiguous Lot consisting of 12,496± sf. This property is subject of a variance for a dimensional shortfall in area. **Seconded by:** Dr. Judith Otto. **Motion Carried:** Unanimous. (7 – 0).

C. **Site/Building Permit Plan Reviews:** None

D. **Appointments:** None

E. **Subdivision Board Action:**

1. **Proposed Stonegate Subdivision:**

Planning Board: Mr. John Ford. **Motion:** MOVE TO receive a communication from Atty. John Keilty dated January 9, 2020 regarding an extension of time to act on the Stonegate Subdivision to February 27, 2020 and to approve that extension of time. **Seconded by:** Dr. Judith Otto. **Motion Carried:** Unanimous. (7 – 0).

F. **Correspondence:**

1. Regional Notices:

Planning Board: Mr. John Ford. **Motion:** MOVE TO receive four (4) late additions, two (2) from the town of Middleton and two (2) from the town of Danvers. **Seconded by:** Dr. Judith Otto. **Motion Carried:** Unanimous. (7 – 0).

G. **City Council:** None

H. Other Matters Properly Before the Board:

1. 2019 Annual Report of the Planning Board:

Planning Board: Dr. Judith Otto. **Motion:** MOVE TO approve the 2019 Planning Board Annual Report with two (2) changes – the addition of information regarding the creation of a sub-committee whose role it was to review and edit the Rules and Procedures of the Planning Board and to include further detail of proposed Zoning Amendment as it pertains to Section 6.16.3 (H), (which failed to receive a recommendation to adopt) by the Planning Board on August 15, 2019) of the Zoning Ordinance of the City of Peabody. **Seconded by:** Mr. John Ford. **Motion Carried:** Unanimous (7 – 0).

2. Vote Officers (Chairman, Vice-Chairman, Secretary):

Planning Board: Mr. Joseph Gagnon. **Motion:** MOVE TO nominate Mr. Thomas Bettencourt as Chairman. **Seconded by:** Mr. John Ford and Dr. Judith Otto. **Mr. Bettencourt accepted the nomination. Motion Carried:** Unanimous. (6 – 0).

Planning Board: Dr. Judith Otto. **Motion:** MOVE TO nominate Mr. John Ford as Vice-Chairman. **Seconded by:** Mr. Matthew Genzale and Mr. Roy Simoes. **Mr. Ford accepted the nomination. Motion Carried:** Unanimous. (6 – 0).

Planning Board: Mr. Joseph Gagon. **Motion:** MOVE TO nominate Atty. Peter Arvanites as Secretary. **Seconded by:** Mr. John Ford and Dr. Judith Otto. **Atty. Arvanites, who was not present, accepted the nomination via an email dated January 10, 2020. Motion Carried:** Unanimous. (7 – 0).

3. Board Member Seating:

Planning Board members drew numbers to establish their Seating for 2020. Mr. Gagnon drew for Mr. Dennis Feld, who was absent, and Mr. Roy Simoes drew for Atty. Peter Arvanites in his absence.

I. Adjournment:

Planning Board: Mr. John Ford. **Motion:** To adjourn at 7:30 p.m. **Seconded by:** Mr. Roy Simoes. **Motion Carried:** Unanimous. (7 – 0).

Respectfully submitted by Bella Travaglini, Clerk, Planning Board.